



Friday 17th July 2020

Dear Parents / Carers,

I hope this communication finds you well and that you and **Legal Forename** feel more prepared for their transition to Perschore High School than when we started this process formally five weeks ago.

This final communication of the current school year contains:

- Tutor Group allocation
- Teaching Group information update
- ParentPay system login information
- 'Additional Information' reference

Apologies for the delay in sending some of this information, but if you attended our online '*Preparing for September 2020*' meeting on Wednesday evening, you will appreciate why this has been the case.

Tutor Group allocation

Legal Forename has been allocated a place in **Year Based Tutor Code** with **Year Based Tutor Name** based in **Year Based Tutor Room**.

A separate email is being sent which contains a 'Tutor Biography' for **Legal Forename**'s Tutor along with their email address for **Legal Forename** to send Section 1 of our Transition Activities Booklet so they can start to get to know them too. The answers to activities within Sections 1 & 2 of the Booklet will be posted on the Year 7 Transition webpage by the end of today for checking.

We are starting the year in Year-based Tutor Groups but do not know at this stage how long this will be for. Once it is appropriate to return to our Vertical Tutor Groups we will do so. Prior to this students will be informed of their new Tutor.

Teaching Group information update

We had hoped to be in position to inform you of **Legal Forename**'s Teaching Group today but unfortunately this is not going to be possible until the term starts in September. Given our current context, we have had a number of late applications where full transfer information has yet to be received and we need to rethink our teaching groups in light of the changes we are making ready for September. We are keen to ensure we make the Teaching Groups as appropriate as possible and would rather spend more time ensuring this is correct than publish them now and for students to have to possibly change early in the school year which would not be the best of starts.

When **Legal Forename** first comes to school in September they will be attending their Tutor Group in the first instance and this information has been shared. During the Tutor Group session, students will be informed of their Teaching Group when they receive their timetable.

ParentPay system login information

In an attempt to remove all cash and cheques from school we are asking all parents to only use our e-payment method to pay for school meals, trips, music lessons etc. This can be done online using a very secure website called ParentPay or in cash at local stores where you see the PayPoint logo.

Already have a ParentPay account?

If you already have a ParentPay account, either with our school or another ParentPay school, you can simply login to that account and add your other children via the 'Add a child' tab on your home page. You will need the activation username and password below to do this.

New to ParentPay?

You have a secure online account, activated using a unique activation username and password; you will be prompted to change these and to keep them safe and secure as your Username and Password for future logins.

If you have two or more children at a ParentPay school, you only need to activate one account to create your 'main account' and then add your other children via the 'Add a child tab' on your home page.

Please visit www.parentpay.com and activate your account via the 'Account login' area on the home page of the site.

ParentPay Username: **UserName**

ParentPay Password: **Password**

ParentPay holds an electronic record of your payments to view at a later date. Once you have activated your account you can make online payments straight away. Those parents wishing to pay cash should contact the finance office to request the option of paying via PayPoint. Please do not hesitate to contact the finance office: finance@pershore.worcs.sch.uk if you need assistance. Your support in using ParentPay will help the school enormously.

'Additional Information' reference

We hope that the '*Preparing for September 2020*' online meeting a number of you attended on Wednesday evening will have helped with many of the outstanding questions you may still have had. A link to the recording was sent to parents and it will also be accessible via the Year 7 Transition webpage by the end of today, along with the presentation used if you wish to use this for reference instead.

Thank you for all of your questions over recent weeks. Apart from some individual queries we are responding to, we hope that all of the Year 7 into Year 8 specific questions have been addressed through our various communication so a Year 7 specific FAQ document is not required. All other questions you may still have, pertaining to our general opening in September, will be covered in our whole school FAQs document to be published on Friday 21st August, as outlined in the meeting.

The Year 7 Transition page of the school website (<http://phs.org.uk/year7transition>) will remain operational until the start of the autumn term as a reference point for you. In addition, please remember you can still get in touch by using the following email address if you have any other questions: year7transition@pershore.worcs.sch.uk. This email address will be monitored during the summer holiday although you will appreciate responses to your questions may not receive an immediate answer during this time.

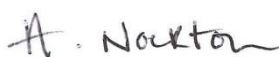
Thanks to those of you who have returned your New Intake Pack Document A (Consent & Permissions). Could you please send this in as soon as possible if you have not yet managed to do so. All returns or enquiries should be sent to: data@pershore.worcs.sch.uk or posted to the school. It is important we get all returns and requisite medical information prior to the start of term.

Finally, thank you for your support during this transition period for **Legal Forename**. We hope you and your family remain safe and well during the summer break and we look forward to welcoming **Legal Forename** on Thursday 3rd September.

Yours faithfully,



Phil Hanson
Headteacher



Andrew Nockton
Deputy Headteacher